

2018-19 FEES AND CHARGES – ENVIRONMENT AND REGULATORY SERVICES PORTFOLIO

1. ITEM FOR DECISION

As part of the annual review of budgets, decisions are required to agree any non-statutory fees and charges for the forthcoming financial year.

2. POLICY FRAMEWORK

The decisions over fees and charges have to be within the constraints of the overall financial framework and the medium term financial plan. At the same time, decision making regarding the fees and charges must reflect a 'commercial' environment where there is a need to react swiftly and proactively to changing conditions. As a result power to agree fees and charges, or to make formal arrangements for the setting of fees and charges within a Portfolio, is delegated to the Portfolio Holder.

3. CONSULTATION UNDERTAKEN

The relevant Service Manager has implemented consultation procedures as appropriate for the various fees and charges applicable and the Portfolio Holder has been involved in the process or been notified of the outcome.

The Portfolio Holder's decision has due regard to any issues which have emerged from the consultation.

4. OPERATIONAL IMPLICATIONS

Garden waste and special collection charges have increased marginally due to the increased costs arising from problems in employing HGV Drivers, the increase in the pay scales for employees on pay bands 1 to 4 and the increase in fuel costs.

Due to the demand for re-inspections under the National Food Hygiene Rating Scheme, a charge of £162 per re - inspection will be implemented. This is a discretionary service where the Local Authority can recover costs and it helps in driving up food hygiene and safety standards in food businesses across the district.

A new charge for Export Certificates for Food Businesses will apply from 1st April 2018, which is in line with the majority of Local Authorities. The fee is based on a cost recovery basis for the provision of the service, which is proportionate, while not detrimental to business. A benchmarking exercise has been carried out to identify the fees charged by other local authorities. These range from £74.00 to £117 plus additional cost for extra food items to be added to the certificate.

The fee to be introduced from April 2018 by this Council is £88.00 (based on 2 hours officer time) for initial set up of export certificates for the business and inspection of the premises/food product; and £33 per certificate issued

The beach hut site rentals have been increased by around 5% and these have been agreed with representatives from the Beach Hut Owners Association. Also, following various requests to consider the charge for transferring the ownership of a beach hut, this has now been reviewed, which has seen reductions of up to 30% on the previous fee.

Due to the demand for moorings at Keyhaven the mooring and launching fees have been reviewed and, where appropriate, increased to what is considered a comparable price to other facilities in the area.

Cemetery fees have been compared against other local authorities and amended accordingly to ensure that the fees that we set continue to be at the lower end of what other authorities are charging for the same service.

5. FINANCIAL IMPLICATIONS

Any financial implications will have been or will be reported as part of the ongoing Portfolio Plan and budgetary control.

The fees for Pest Control will be set once the review of this service has been completed.

The commercial waste charges will be agreed with the Portfolio Holder on a regular basis during the year to meet the needs of the service to make them competitive in the changing market.

6. ENVIRONMENTAL, CRIME & DISORDER AND EQUALITY & DIVERSITY IMPLICATIONS

There are no implications arising directly as a result of this decision. Any impacts as a result of altered service delivery outcomes would have been reflected as part of the Portfolio Plan and budget setting processes.

7. CONFLICTS OF INTEREST DECLARED: None

8. RECOMMENDATION

That the fees and charges attached be agreed and adopted from the dates shown.

Portfolio Holder's endorsement: I agree the recommendation

SIGNED: CLLR A J HOARE

Date: 30 NOVEMBER 2017

Date Notice of Decision given: 30 NOVEMBER 2017

Last Day for call-in: 7 DECEMBER 2017

For Further Information Please Contact:

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ENVIRONMENT PORTFOLIO

PROPOSED SCALE OF FEES AND CHARGES FOR 2018/19

			Current Charge 2017/18 £	Proposed Charge 2018/19 £	Increase £	Increase %
<u>ABANDONED VEHICLES*</u>						
Removal						
Less than 3.5 tonnes		On-road	150.00	150.00	-	-
		On-road, damaged	250.00	250.00	-	-
3.5 to 7.5 tonnes		Off-road	200.00	200.00	-	-
		Off-road, damaged	300.00	300.00	-	-
		On-road	200.00	200.00	-	-
		On-road, damaged	650.00	650.00	-	-
7.5 to 18 tonnes		Off-road	400.00	400.00	-	-
		Off-road, damaged	850.00	850.00	-	-
		On-road	350.00	350.00	-	-
		On-road, damaged	2,000.00	2,000.00	-	-
	Unladen	"	3,000.00	3,000.00	-	-
	Laden	"	3,000.00	3,000.00	-	-
	Unladen	Off-road	1,000.00	1,000.00	-	-
	Laden	"	1,500.00	1,500.00	-	-
More than 18 tonnes		Off-road, damaged	3,000.00	3,000.00	-	-
	Laden	"	4,500.00	4,500.00	-	-
		On-road	350.00	350.00	-	-
	Unladen	On-road, damaged	3,000.00	3,000.00	-	-
	Laden	"	4,500.00	4,500.00	-	-
	Unladen	Off-road	1,500.00	1,500.00	-	-
	Laden	"	2,000.00	2,000.00	-	-
	Unladen	Off-road, damaged	4,500.00	4,500.00	-	-
Laden	"	6,000.00	6,000.00	-	-	
Storage - per day						
Two wheeled			10.00	10.00	-	-
Less than 3.5 tonnes			20.00	20.00	-	-
3.5 to 7.5 tonnes			25.00	25.00	-	-
7.5 to 18 tonnes			30.00	30.00	-	-
More than 18 tonnes			35.00	35.00	-	-
Disposal						
Two wheeled			50.00	50.00	-	-
Less than 3.5 tonnes			75.00	75.00	-	-
3.5 to 7.5 tonnes			100.00	100.00	-	-
7.5 to 18 tonnes			125.00	125.00	-	-
More than 18 tonnes			150.00	150.00	-	-
<u>ABANDONED SHOPPING TROLLEYS</u>						
Per trolley - collected by owner			25.00	25.00	-	-
Per trolley - returned by Council			35.00	35.00	-	-
Per trolley - destroyed by Council			55.00	55.00	-	-
Recovered from difficult location			<-----Actual cost----->			

ENVIRONMENT PORTFOLIO

PROPOSED SCALE OF FEES AND CHARGES FOR 2018/19

Current Charge 2017/18 £	Proposed Charge 2018/19 £	Increase £	Increase %
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CEMETERIES*

The fees shown below are applicable to those who have resided within New Forest District.
Those who qualify for the Resident Fees will incur the 50% discount. Non-Resident Applicants will incur the Fee in full.
For a full breakdown of the criteria qualifying Resident Fees please consult the current Cemetery Regulations.

Interment Fees

Interment of ashes in cremated remains section	275.00	290.00	15.00	5.5
Interment of ashes in a grave or woodland grave	275.00	290.00	15.00	5.5
Child (up to and including 17 years)	<-----No Charge----->		<-----No Charge----->	
<i>Person over 17 years:</i>				
Single / double depth grave	610.00	635.00	25.00	4.1
Single / double depth grave in a traditional kerbed section - within specific sections and cemeteries	780.00	815.00	35.00	4.5
Use of memorial garden for scattering of ashes	95.00	95.00	-	-
Burial chamber for uncoffined burials	1,480.00	1,540.00	60.00	4.1
Postponement or cancellation (less than 48 working hours notice)	Interment Fee	Interment Fee	-	-
Burial on Saturday	Interment Fee + 50%	Interment Fee + 50%	-	-

Purchase of Exclusive Right of Burial (EROB)

Cremated remains section	290.00	310.00	20.00	6.9
Woodland cremated remains section	375.00	410.00	35.00	9.3
Single depth child grave (up to and including 17 years)	100.00	100.00	-	-
Lawn and woodland sections	740.00	775.00	35.00	4.7
Eling lawn section with memorial ground support	840.00	875.00	35.00	4.2
Traditional kerbed section - within specific sections and cemeteries	1,200.00	1,250.00	50.00	4.2
Purchase of a burial plot requiring 2 grave spaces	2 burial plot Fees	2 burial plot Fees	-	-

Additional Administration of Exclusive Right of Burial

Family organised interment - administration	-	50.00	50.00	-
Location of burial plot selected by purchaser	200.00	210.00	10.00	5.0
Assignment / Transfer of EROB	80.00	95.00	15.00	18.8
Legally prepared Transfer of EROB	190.00	215.00	25.00	13.2
Re-issue of EROB	45.00	50.00	5.00	11.1
Surrender or cancellation of EROB - pro-rata refund	No Charge	No Charge	-	-

Memorial Fees

Permission to erect or amend a memorial - with application	150.00	155.00	5.00	3.3
Permission to erect or amend a memorial with kerbstone in designated traditional sections only - with application	300.00	310.00	10.00	3.3
Permission for offsite repair or maintenance of memorial - with application	45.00	50.00	5.00	11.1
Permission for <i>insitu</i> repair or maintenance of memorial - with application	No Charge	No Charge	-	-
Purchase of a woodland plaque and vase with plinth +VAT - with application	P.O.A.	P.O.A.	-	-
Purchase of a woodland or a memorial garden plaque only +VAT - with application	P.O.A.	P.O.A.	-	-
Purchase of a woodland memorial tree - with application	100.00	100.00	-	-
Purchase of a woodland memorial shrub - with application	85.00	85.00	-	-
Memorial bench donation +VAT - subject to availability and with application	885.00	925.00	40.00	4.5
Purchase of an NFDC owned memorial bench plaque only +VAT - with application	P.O.A.	P.O.A.	-	-

Sundry Fees

Use of chapel - included in interment fee	No Charge	No Charge	n/a	n/a
Research fees per hour - minimum 1 hour	45.00	50.00	5.00	11.1

ENVIRONMENT PORTFOLIO

PROPOSED SCALE OF FEES AND CHARGES FOR 2018/19

	Current Charge 2017/18 £	Proposed Charge 2018/19 £	Increase £	Increase %
<u>CLEAN NEIGHBOURHOODS & THE ENVIRONMENT*</u>				
Full charge:				
Nuisance parking	100.00	100.00	-	-
Abandoning a vehicle	200.00	200.00	-	-
Leaving litter	80.00	80.00	-	-
Throwing litter from a vehicle	80.00	80.00	-	-
Graffiti and fly posting	80.00	80.00	-	-
Domestic waste receptacle offences	80.00	80.00	-	-
Industrial and commercial waste receptacle offences	110.00	110.00	-	-
Noise from domestic premises	110.00	110.00	-	-
Noise from licensed premises	500.00	500.00	-	-
Dog fouling (currently made under the Dogs (Fouling of Land) Act 1996)	50.00	50.00	-	-
Dog fouling(only applicable if the Council decide to issue Dog Control Orders under this legislation)	80.00	80.00	-	-
Discounted charge if paid within 10 days of issue:				
Nuisance parking	75.00	75.00	-	-
Abandoning a vehicle	150.00	150.00	-	-
Leaving litter	50.00	50.00	-	-
Throwing litter from a vehicle	50.00	50.00	-	-
Graffiti and fly posting	60.00	60.00	-	-
Domestic waste receptacle offences	60.00	60.00	-	-
Industrial and commercial waste receptacle offences	80.00	80.00	-	-
Noise from domestic premises	80.00	80.00	-	-
Dog fouling(only applicable if the Council decide to issue Dog Control Orders under this legislation)	50.00	50.00	-	-
<u>ENVIRONMENTAL ENFORCEMENT - FIXED PENALTY CHARGES*</u>				
Full charge:				
Environmental Protection Act 1990;				
Unauthorised deposit of waste (S.33ZA)	400.00	400.00	-	-
Failure to produce waste documentation (S.34A)	300.00	300.00	-	-
Control of Pollution (Amendment) Act 1989				
Failure to produce authority to carry waste (waste carriers licence) (S5B)	300.00	300.00	-	-
Anti-Social Behaviour, Crime and Policing Act 2014				
Failure to comply with a Community Protection Notice (S.52)	100.00	100.00	-	-
Failure to comply with a Public Space Protection Order (S.68)	100.00	100.00	-	-
Discounted charge if paid early:				
Environmental Protection Act 1990;				
Unauthorised deposit of waste (S.33ZA)	300.00	300.00	-	-
Failure to produce waste documentation (S.34A)	225.00	225.00	-	-
Control of Pollution (Amendment) Act 1989				
Failure to produce authority to carry waste (waste carriers licence) (S5B)	225.00	225.00	-	-
Anti-Social Behaviour, Crime and Policing Act 2014				
Failure to comply with a Community Protection Notice (S.52)	75.00	75.00	-	-
Failure to comply with a Public Space Protection Order (S.68)	75.00	75.00	-	-

ENVIRONMENT PORTFOLIO

PROPOSED SCALE OF FEES AND CHARGES FOR 2018/19

			Current Charge 2017/18 £	Proposed Charge 2018/19 £	Increase £	Increase %
<u>REFUSE SACKS</u>						
Domestic Sacks*	Black	Per roll (of 26)	5.20	5.20	-	-
	Clear	Per roll (of 36)	2.00	2.00	-	-
Dog Waste Bags		Per 50 Sacks + VAT	0.83	0.83	-	-
<u>GARDEN WASTE COLLECTION FOR COMPOSTING*</u>						
Annual collection charge for 1 reusable sack			32.00	33.00	1.00	3.1
Annual collection charge for each additional sack			17.00	17.00	-	-
9 month charge from 1st July for 1 reusable sack			27.00	28.00	1.00	3.7
9 month charge from 1st July for each additional sack			14.00	15.00	1.00	7.1
6 month charge from 1st October for 1 reusable sack			21.00	22.00	1.00	4.8
6 month charge from 1st October for each additional sack			11.00	12.00	1.00	9.1
<u>SPECIAL COLLECTIONS*</u>						
Special Collection (1 item)			22.00	23.00	1.00	4.5
extra items (per item - maximum of eight)			6.00	6.00	-	-
1 free collection up to 3 items per household claiming benefits						
# 48 hours notice must be given to qualify for refund.						

NOTE: VAT. Charges are exclusive of VAT.

Charges which are zero rated or not subject to VAT are marked * either individually or by service.

PROPOSED SCALE OF FEES AND CHARGES FOR 2018/19

BEACH HUTS ETC

			Current Charge 2017/18 £	Proposed Charge 2018/19 £	Increase £	Increase %
With effect from 1st April 2018 (all shown are excluding VAT)						
Transfer Fee (Sale or Transfer of Private Huts)						
Milford-on-Sea			657.50	462.50	-195.00	-29.7
Barton-on-Sea			439.17	462.50	23.33	5.3
Calshot			657.50	462.50	-195.00	-29.7
Hordle Cliff			657.50	462.50	-195.00	-29.7
Site Rent Residents						
Milford-on-Sea	concrete	per annum	403.33	424.17	20.84	5.2
	wooden	"	403.33	424.17	20.84	5.2
Barton-on-Sea	Sq. m	up to 5.0	320.00	336.67	16.67	5.2
		5.01 - 7.0	365.00	384.17	19.17	5.3
		7.01 - 12.0	403.33	424.17	20.84	5.2
		Amended band 12.01 - 14.0	450.83	474.17	23.34	5.2
	New band over 14.0	n/a	504.17	n/a	n/a	
Calshot	Sq. m	up to 5.0	365.00	384.17	19.17	5.3
		5.01 - 7.0	403.33	424.17	20.84	5.2
		7.01 - 12.0	450.83	474.17	23.34	5.2
		Amended band 12.01 - 14.0	480.83	505.83	25.00	5.2
	New band over 14.0	n/a	533.33	n/a	n/a	
Hordle Cliff	Sq. m	up to 5.0	365.00	384.17	19.17	5.3
		5.01 - 7.0	403.33	424.17	20.84	5.2
		7.01 - 12.0	450.83	474.17	23.34	5.2
		Amended band 12.01 - 14.0	480.83	505.83	25.00	5.2
	New band over 14.0	n/a	533.33	n/a	n/a	
Site Rent Non - Residents						
Milford-on-Sea	concrete	per annum	540.83	568.33	27.50	5.1
	wooden	"	540.83	568.33	27.50	5.1
Barton-on-Sea	Sq. m	up to 5.0	480.00	505.00	25.00	5.2
		5.01 - 7.0	510.00	535.83	25.83	5.1
		7.01 - 12.0	540.83	568.30	27.47	5.1
		Amended band 12.01 - 14.0	570.00	599.17	29.17	5.1
	New band over 14.0	n/a	630.00	n/a	n/a	
Calshot	Sq. m	up to 5.0	504.17	529.17	25.00	5.0
		5.01 - 7.0	540.83	568.33	27.50	5.1
		7.01 - 12.0	589.17	619.17	30.00	5.1
		Amended band 12.01 - 14.0	623.33	655.00	31.67	5.1
	New band over 14.0	n/a	685.83	n/a	n/a	
Hordle Cliff	Sq. m	up to 5.0	504.17	529.17	25.00	5.0
		5.01 - 7.0	540.83	568.33	27.50	5.1
		7.01 - 12.0	589.17	619.17	30.00	5.1
		Amended band 12.01 - 14.0	623.33	655.00	31.67	5.1
	New band over 14.0	n/a	685.83	n/a	n/a	
School, College and University Coastal Education Talks						
On site talk by Coastal Engineer			100.00	100.00	n/a	n/a

NOTE: VAT. Charges are exclusive of VAT.

Charges which are zero rated or not subject to VAT are marked * either individually or by service.

ENVIRONMENT PORTFOLIO

PROPOSED SCALE OF FEES AND CHARGES FOR 2018/19

KEYHAVEN RIVER

		Current Charge 2017/18 £	Proposed Charge 2018/19 £	Increase £	Increase %
With effect from 1st April 2018 (all shown are excluding VAT)					
Waiting Lists					
Waiting List Fee	Moorings	33.33	35.00	1.67	5.0
	Dinghy Park	33.33	35.00	1.67	5.0
	Annual Admin Fee	8.33	9.17	0.84	10.1
Licence Fees - Private Moorings (12 months)		98.33	103.33	5.00	5.1
Mooring Fees [including Licence Fee]					
Drying	Small Boats	317.50	333.33	15.83	5.0
	Large Boats	353.33	370.83	17.50	5.0
Part Drying		420.00	441.67	21.67	5.2
Deep Water		643.33	675.00	31.67	4.9
Wall Moorings (suitable for max 12ft and/or 15hp boat) new band		n/a	245.83	n/a	n/a
Wall Moorings (suitable for over 12ft and/or over 15hp boat) new band		n/a	268.33	n/a	n/a
Wall Moorings (rib wall) new band		n/a	333.33	n/a	n/a
Wall Moorings		223.33	n/a	n/a	n/a
Dinghy Park					
Dinghy Park	per space per annum	197.50	207.50	10.00	5.1
Seasonal Dinghy Park Let	per week (Oct - March)	6.67	10.00	3.33	49.9
	per week (April, May & Sept)	15.00	15.83	0.83	5.5
	per week (June, July & Aug)	25.00	26.67	1.67	6.7
Grass Bank	Per annum	106.67	112.50	5.83	5.5
Specific Groups					
Fisherman Association	Wall mooring	40.00	45.83	5.83	14.6
Keyhaven Sea Scouts	Seasons launching	0.00	0.00	0.00	0.0

ENVIRONMENT PORTFOLIO

PROPOSED SCALE OF FEES AND CHARGES FOR 2018/19

KEYHAVEN RIVER

	Current Charge 2017/18 £	Proposed Charge 2018/19 £	Increase £	Increase %	
With effect from 1st April 2018 (all shown are excluding VAT)					
Other Charges					
Launching Fees - Single Launch					
Kayaks Canoes and paddleboards	1.67	4.17	2.50	149.7	
Under 12 Feet	6.67	8.33	1.66	24.9	
12 - 16 Feet	13.33	14.17	0.84	6.3	
Over 16 Feet	27.50	33.33	5.83	21.2	
Launching Fees - Season Ticket					
Kayaks Canoes and paddleboards	10.00	12.50	2.50	25.0	
Under 12 Feet	37.50	41.67	4.17	11.1	
12 - 16 Feet	70.83	83.33	12.50	17.6	
Over 16 Feet	150.83	166.67	15.84	10.5	
Moving boat to allow for mooring maintenance	n/a	30.00	n/a	n/a	
Anchorage/Visitor Moorings					
per night	Anchorage	8.33	9.17	0.84	10.1
	Deep Water Mooring	14.17	15.00	0.83	5.9
	Part Drying Mooring	10.83	11.67	0.84	7.8
	Quayside	15.83	16.67	0.84	5.3
per week	Anchorage	34.17	37.50	3.33	9.7
	Deep Water Mooring	51.67	56.67	5.00	9.7
	Part Drying Mooring	40.00	44.17	4.17	10.4
	Quayside	69.17	75.83	6.66	9.6
short stay	Anchorage	4.17	5.00	0.83	19.9
	Moorings	6.67	8.33	1.66	24.9
	Quayside	9.17	10.00	0.83	9.1

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ENVIRONMENT PORTFOLIO

PROPOSED SCALE OF FEES AND CHARGES FOR 2018/19

	Charges 2017/18 £	Proposed Charges 2018/19 £	% Increase
Stray Dogs*			
Stray dogs - statutory fee including admin charge	41.00	41.00	-
Stray dogs - daily kennelling charge	17.00	17.00	-
Dog fouling - fixed penalty fee	50.00	50.00	-
Contaminated Land (excluding VAT)			
CL Enquiry - Residential premises - per hour	45.00	45.00	-
CL Enquiry -Business premises - per hour	45.00	45.00	-
Additional research fee charge - per hour	18.75	18.75	-
Air Pollution Consent Information (excluding VAT)			
PPC Pre Application advice (per Hour)	45.00	45.00	-
Food Hygiene* (new charge)			
Food safety re-inspections	-	162.00	n/a
Food export certificates - initial visit	-	88.00	n/a
Food export certificates - per certificate	-	33.00	n/a

IMPOUNDING OF LIVESTOCK

Fixed penalty per animal	<-----Actual Cost----->
Feeding charge per animal per day	<-----Actual Cost----->

DRAIN CLEARANCE/REPAIR

Drain clearance/repair (default work)*	<-----Actual Cost of works plus Officer Costs----->
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PRIVATE WATER SUPPLIES*

Sampling	£35/hr up to max of £100 + analysis costs
<i>Analysis Costs</i>	
Small Domestic Supply	Actual cost up to max of £25
Check monitoring of large/commercial supplies	Actual cost up to max of £100
Audit Monitoring of large/commercial supplies	Actual cost up to max of £500
Risk Assessment	£35/hr up to max of £500
Investigation of water quality failure	£35/hr up to max of £100 + analysis costs
Granting of an authorisation	£35/hr up to max of £100

NOTE: VAT. Charges are exclusive of VAT.

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